

Chichester Vulcans Handball Club Constitution.

1.Name of Club - The Chichester Vulcans Handball Club (here after known as Chichester Vulcans), affiliated to the England Handball Federation (EHA).

2.Aims and Objectives - of the club will be:

To offer coaching and competitive opportunities within the sport of Handball, to a range of ages and genders.

To promote Handball and Chichester Vulcans within our local community.

To work with and uphold all rules and regulations, terms and conditions, of any facilities Chichester Vulcans hire/use.

To ensure a duty of care to all members of the club, including member's parents and audiences.

To provide all the clubs services in a way that is fair to everyone.

To be successful (To win! Across all age groups!), grow as a business (non-profit), and develop all members of the club (e.g. through practical ability or through relevant qualifications).

3.Membership - of the club is open to anyone interested in promoting, coaching, volunteering or participating at Chichester Vulcans, regardless of gender, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs.

Memberships shall consist of:

- Adult (over 16)
- Student (College & University)
- Junior (Under 16)

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that Chichester Vulcans adopts. Each membership category will have a set fee which must be paid in order to train, play, and vote. The fees will be set annually by the committee.

4.Sports Equity – This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5.Committee - The affairs of the Club shall be conducted by a Committee which shall consist of the Chairman, Treasurer, Social Media Officers, Funding Officer, Safe Guarding & Welfare Officer, (Covid Officer – for the time the pandemic lasts). All committee members must be members of the Club.

The term of office shall be for one year, and members shall be eligible for re-election. Only the posts listed above will have the right to vote at committee meetings.

If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.

The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.

The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.

The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

The Committee meetings will be convened by the Secretary of the Club and be held no less than 6 times per year.

The quorum required for business to be agreed at Management Committee meetings will be 60% (3 members).

6. Finances - The club Chairman and Treasurer will be responsible for the finances of the club. The financial year of the club will run from *1st June* and end on *31st May*.

All club monies will be banked in an account held in the name of the club.

A statement of annual accounts will be presented by the treasurer at the Annual General Meeting. Any cheques drawn against club funds should hold the signatures of the treasurer, or up to two other officers (Chairman).

The Chairman is responsible for the financial liabilities of the Club.

7. Annual General Meetings (AGM's) - General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs.

The Club shall hold the AGM in the month of *June* to:

- Approve the minutes of the previous year's AGM.
- Receive reports from the Chairman.
- Receive a report from the Treasurer and approve the Annual Accounts.
- Elect the officers on the committee.
- Agree the membership fees for the following year.
- Consider any proposed changes to the Constitution.
- Deal with other relevant business.

Notice of the AGM will be given by the club secretary with at least 28 days' notice to be given to all members. Nominations for officers of the committee will be sent to the secretary prior to the AGM.

Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them at least 7 days before an AGM. All members (Paid up to date) have the right to vote at the AGM.

The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings.

An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.

All procedures shall follow those outlined above for AGMs.

8.Ammendments to the Constitution - The constitution will only be changed through agreement by majority vote at an AGM or EGM.

9.Discipline and Appeals - All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.

All complaints regarding the behaviour of members should be presented and submitted in writing to the Chairman and Secretary. If presented Verbally, then this must later be back up in writing before any further procedure can take place.

The Committee will meet to hear complaints within 14 days of a complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership. In the event the committee not being available to meet and vote, powers are left to the club's Chairman regarding any actions to be taken.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.


There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 29 days of receiving the appeal.

9.Dissolution - A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of the club that remain following this will become the property of the Chairman, to intrust in another club or national governing body if he so wishes.

Declaration

Chichester Vulcans hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	James Chadburn	Position	Chairman
Sign		Date	12/06/2020

Name	Daniel Chadburn	Position	Treasurer
Sign	Dan Chadburn – e-Sig	Date	22/09/2020